



Dr. Ralph E. Hawes Elementary PTA  
9682 Yellowstone  
Huntington Beach, Ca. 92646  
(714)963-8302

Dear Potential Donor:

On Saturday, March 13, 2010 the Dr. Ralph E. Hawes Elementary School PTA will be hosting its annual Spring Fling and Auction. The purpose of this event is to raise funds to continue to support Hawes Elementary School. Last year over 250 families attended this special event and we hope to make this event even more successful! As a nonprofit organization, we rely solely on donations of items from businesses like yours to be auctioned and raffled at the event.

Due to State budget cuts, our school greatly needs your help. Our PTA will be taking over the funding of our music teacher, Mrs. Toghia and will continue to support field trips, art programs, playground equipment, classroom supplies, text books, and updating the classroom computers to enhance students learning.

We are writing to ask for your assistance during this special event by participating as a sponsor. As a contributor, you will receive a descriptive paragraph in the Auction Catalog (which will be distributed to over 625 parents, family members, and friends) and a "Thank You" in our school newsletter and PTA website. In addition, you will be gaining exposure for your business by reaching out to more than 625 parents and residents of Huntington Beach that will participate in the fundraising on March 13.

On behalf of the committee, numerous volunteers, and all the children of Dr. Ralph E. Hawes Elementary, we kindly thank you for your consideration and support. Together, we can build a better tomorrow for our children today!

We ask that your donation be sent to the address below by Friday, February 19, 2010. If you require someone to pick up your donation or if you have any questions, please feel free to contact me at (714) 418-8490.

With much appreciation,

Lisa Williams  
Vice President Ways and Means  
Dr. Ralph E. Hawes Elementary School  
9682 Yellowstone, HB, CA 92646  
[heathandlisawilliams@hotmail.com](mailto:heathandlisawilliams@hotmail.com)



HAWES ROCKIN' SPRING FLING!  
AUCTION DONATION SUBMITTAL FORM

Date: \_\_\_\_\_

Your name: \_\_\_\_\_

Your contact number: \_\_\_\_\_

Item/Service Being Donated: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Company as it should appear in the Auction Program:  
\_\_\_\_\_

Company Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Does the Company want a copy of the Program sent to them?

Yes \_\_\_\_\_ No \_\_\_\_\_

Donation value: \$ \_\_\_\_\_

Description of item/service:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*PLEASE SUBMIT THIS FORM WITH YOUR ITEM(S) TO THE PTA BOX IN THE MAILROOM  
(LEAVE ITEMS ABOVE BOX IF POSSIBLE)*

*PLEASE ATTACH A CURRENT BUSINESS CARD AND/OR A COPY OF THE DONORS COMPANY  
LOGO*

Questions or concerns, please contact Lisa Williams, 714-418-8490 ([heathandlisawilliams@hotmail.com](mailto:heathandlisawilliams@hotmail.com))  
or Kathy Novelli, 714-381-8023 ([kathy@novelli.com](mailto:kathy@novelli.com)).